



# Metro Fire Planners Board Meeting

**Location: Doubletree Hilton Downtown  
Convention Center - Tucson, Arizona  
Second Floor Board Room**

Agenda of the Board of Directors of the Metro  
Fire Planners

**March 29, 2024  
1330 Hours**

1. **Board Member Status: Chair Tom Clemo (Present) Treasurer Maria Reyes (Absent) Secretary Nathan Adams (Present) Member at Large Peter Gatto (Present), Member at Large Amy Valdez (Present), Member at Large Brian Godlonton (Absent), Vice Chair Maria Taylor (Present)**
2. **Call to Order**
3. **Roll Call**
4. **Approval of Previous Minutes – Board meeting in Virginia Beach, VA.**
5. **Oral and/or Written Communications – none**
6. **Agenda Items**
  - **Bylaw Review**
  - **Board Position/Composition Review**
  - **Conference Location Discussion**
  - **Planning the next 3 years**
  - **The mechanics of a Canadian city hosting**
7. **Annual Financial Report – Maria Reyes to send current financials to Tom Clemo for posting on the MFP website with the bylaw documents**
8. **Next Meeting Date - Saturday, September 21<sup>st</sup> at 1300 hours PST. Doubletree Hilton, Downtown Tucson Convention Center – Second Floor Board Room**
9. **Adjourn – 1600 hours PST**

Minutes below

## **Meeting Notes**

**Extensive review of Board bylaws by members present with slight changes recommended.**

**Bylaw Review – Action: Amend Bylaw to stagger the terms of the board members specifically the Chair, vice chair, treasurer and secretary – Vice chair and Treasurer 3 year terms together and Chair and Secretary are 3 year terms together. The first vote will occur at the conference in 2025.**

- **Amy Valdez to coordinate with Maria Reyes for the tax implications for the board and upcoming annual registration fees of \$25.00**
- **Debbie required to resign from the board due to her retirement.**
- **Board to reach out to some potential host cities for hosting in 2025 - 2026 to be hosted by Santa Monica Fire Department**
- **Tom Clemo will update bylaws with proposed changes for a vote of the Board and subsequent signatures. All documents will be sent to Mike Carsten at Tucson FD for posting on the updated website.**

**Adjournment – 1600 hours.**

**Nathan Adams**

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**Board Secretary**

